

City of Leoti Governing Body met in regular session Monday, December 1, 2025 at 6:30 p.m., at the City Hall Meeting Room.

Mayor Chris Kreutzer called the meeting to order at 6:30 p.m.

Mayor Kreutzer asked City Clerk Jeannine Hassell for Roll Call; Council President Derek Meyer, Councilors Aron White, Kelma Burch and Jim Kreutzer. City Attorney Charles Moser and Aimee Baker were present. City Superintendent Blaine Medina was absent.

Mayor Kreutzer opened with the Pledge of Allegiance.

White moved J. Kreutzer seconded to approve the agenda. Motion carried unanimously.

The Consent Agenda items included: a. November 17, 2025 Regular Meeting Minutes, b. Payroll warrants \$34,358.52, c. Accounts Payable warrants \$55,306.30, d. Accounts Payable warrants \$93,622.12. (The warrants were available for review.)

Meyer moved Burch seconded to approve the consent agenda items a-d. Motion carried unanimously.

Mayor Kreutzer opened the floor to public comments. There were no public comments.

Mayor Kreutzer welcomed Aimee Baker, City Grant Writer to the meeting. Baker shared she had applied and received a \$5000 grant with Western Kansas Community Foundation for Leoti Volunteer Fire Departments self-contained breathing apparatus replacement project. Baker is in the process of getting the City of Leoti registered with Wal-Mart as they have grants available. In February 2026 we will find out who will be awarded the water infrastructure grant that the City applied for. After the first of the year Baker has seven grants she is looking at to help fund playground equipment for the City park, Fire Department and curb and guttering replacement. City Superintendent and staff are making a wish list on ADA accessible playground equipment. Community development grants for dilapidated properties were also discussed. Baker offered to help get the paperwork completed on the Blue Cross Blue Shield Pathway cross walks as we are approaching the deadline. Discussion was held on placement of the three lighted crosswalks, 7th Street over to Joe's Kwik, Leoti Foods and Indian Road over the schools. In the original plan there were two others to be added but after discussion it was agreed to go with the three that were previously discussed.

White moved to amend the Blue Cross Blue Shield Pathway Plan to place lighted cross walks at 7th and Highway 96, Leoti Foods across K25 and Indian Road and Highway 96. Meyer seconded and the motion carried unanimously.

Aimee Baker left the meeting at 7:01 pm.

Discussion was held on a sewer issue that involved residents at 312 E Earl Street. City Superintendent Medina received a call from Wichita County Health Center on a sewer back up. The City crew jetted and vacuumed the lines from the Logan Street sewer manhole to the south towards WCHC. The sewer line was clogged mid-block of Logan Street and Earl Street. The city crew removed the build up with the vac/jet truck. In doing so the residence at 312 E Earl Street had sewer waste back up in their home. When weather permits, Medina plans to uncover the sewer main line to inspect the resident's connection. Discussion was held on the sewer lines at the WCHC that are prone to back-ups. Medina had previously shared information and a quote on having Mayer Specialty Services to add a cure in place lining in this area. Council agreed on getting an up to date quote from Mayer to see if it can be done in 2026.

Council was in agreement for the closure of the 100 Block of east "J" Street (Leoti Foods to 5th Street) for the Christmas in Leoti event on December 3, 2025 from 5 pm to 8 pm. A couple of trash bins were also requested to be placed at the caboose and in front of Birdie's.

J. Kreutzer moved Burch seconded for the approval of Edmunds 2026 license fee for desktop financial accounting for \$21,500.00. Motion carried unanimously.

J. Kreutzer made a motion to approve Joe's Kwik Mart Cereal Malt Beverage License Renewal-Off Premise. Meyer seconded. Motion carried unanimously.

J. Kreutzer made a motion to approve Dollar General Store Cereal Malt Beverage License Renewal-Off Premise. Burch seconded. Motion carried unanimously.

Discussion was held on the Neighborhood Revitalization Plan and Inter Local Agreement with the City of Leoti, County of Wichita County, USD 467 Board of Education, Wichita County Rural Fire District and Wichita County Cemetery District that will expire June 30, 2026. The purpose of the plan is intended to promote the revitalization and development of Wichita County by stimulating new construction of residential, commercial and agricultural properties, and the rehabilitation, conservation or redevelopment of properties within the area by offering certain incentives, which include tax rebates. Mayor Kreutzer will attend the Wichita County Commissioners meeting on December 15, 2025 to discuss the plan.

Council discussed the Leoti Housing Authority managing agent replacement. Carol Roberts the current managing agent gave her resignation letter (effective January 31, 2026) at the previous council meeting. Roberts had shared that Kasey Jacobs with Jacobs Management, Sharon, KS, was interested in working with Parkview apartments. Clerk Hassell visited with Jacobs and confirmed the interest. Council asked to see if Jacobs could come and tour the Parkview apartment and come to the next council meeting on December 15th. Hassell will see if that will work for Jacobs.

City Attorney Moser shared a complaint is ready to be filed for a property owner not in compliance with city ordinances. There is still no news on a court date for 42 Cattle Company water case. Discussion was held on handicap parking on Main Street, Moser will look into it. Moser reported he will not be present for the next council meeting.

The next council meeting is set for Monday, December 15, 2025 at 6:30 pm.

There being no further business J. Kreutzer made a motion to adjourn the meeting at 8:10 p.m. White seconded. Motion carried.



Chris Kreutzer, Mayor



Jeannine Hassell, City Clerk

